



Melissa J. Couch
Principal

Erica Smolinski
Asst. Principal

Joe Sweeney
Asst. Principal

May 6, 2016

Dear Eighth Grade Parent(s):

I would like to formally invite you to Crone's 8th grade Promotion Assemblies on May 26 and communicate to you important assembly details and procedures for that day.

We will be having two Promotion Assemblies on Thursday, May 26. Team 8-0 will have their assembly from 8:45-9:45AM. Teams 8-1 and 8-4 will have their assembly from 10:30-11:30AM. Both assemblies will be held in the Crone gymnasium.

Aside from limited reserved seating for staff and special guests, seating is not reserved. A limited area will be available for the elderly and/or those with physical limitations. Please email Ms. Smolinski at erica_smolinski@ipds.org if you have a special situation or need special seating for the above.

Picture opportunities will take place after each assembly in the gymnasium. We ask that everyone attending the first assembly exit the gym by 10:00AM. We would love to allow more time, but we need to clear the parking lot and set up for the second assembly. We ask that everyone attending the second assembly exit the gym by 11:45AM. Parking will be allowed in the main Crone parking lot as well as Commissioner's Park. The back bus lot must remain free of vehicles. Of course we would love to use this lot for parking, but in the event of a fire or emergency we will need to utilize the back lot. We know this is not ideal, but we appreciate your understanding.

In consideration to all audience members, during the assembly, pictures will only be permitted to be taken from your seat. In order to maintain a positive atmosphere and in consideration for everyone, we ask that the students and guests demonstrate appropriate behavior. Horns/noise making devices, screaming etc. are not conducive to the decorum of this assembly and it prevents other families from hearing their child's name. Thank you for your support.



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After the assembly, parents may sign their student(s) out for the day. If a parent is planning on taking his/her child home after the assembly, please adhere to the following procedure and report to the table at each exit. Parents will have to give the name of their child to Crone Staff at the table and that will serve as the sign out. Please do not attempt to leave the gym without signing out at the table. Parents may only take their own child; you may not check out your child's friends. This is crucial in the event of a fire or other emergency. We encourage students to attend school all day and will have activities planned for those students who are in school.

Thursday, May 26 is also the final day of student attendance. By this date, all textbooks and other school district property must be returned. In addition, all fines for missing and/or damaged items must be paid.

As always, feel free to contact any member of the Crone administrative team by calling (630-428-5600) with questions. Best wishes for a productive and enjoyable end to the school year and thank you all for your support!

Sincerely,
Melissa J. Couch

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